

Republic of the Philippines
MARIANO MARCOS MEMORIAL HOSPITAL AND MEDICAL CENTER
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MARIANO MARCOS MEMORIAL HOSPITAL AND MEDICAL CENTER in the CSC website:


FELICITAS C. BOLUSAN
OIC-HRMO

Date: November 18, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Specialist III	MDSP3-60111-2015	24	83406	Doctor of Medicine; Diplomate or Fellow of DOH-recognized accredited specialty society or a Doctor who passed the DOH Medical Specialist Examination	120 hours of technical/clinical training in the last 2 years	Must have 3 years of experience as Medical specialist or its equivalent	RA 1080 (Physician)	n/a	Medical Division
2	Nurse VII (Chief Nurse)	NURS7-60005-2013	24	83406	Masters Degree major in nursing service administration or its equivalent	24 hours of training in management and supervision	5 years of experience in a supervisory or managerial position in nursing	RA 1080 (Nurse)	n/a	Nursing Service
3	Medical Officer III	MDOF3-60065-1998	21	57805	Doctor of Medicine	None required	None required	RA 1080 (Physician)	n/a	Medical Division
4	Medical Officer III	MDOF3-60073-1998	21	57805	Doctor of Medicine	None required	None required	RA 1080 (Physician)	n/a	Medical Division

5	Medical Officer III	MDOF3-60005-2013	21	57805	Doctor of Medicine	None required	None required	RA 1080 (Physician)	n/a	Medical Division
6	Medical Officer III	MDOF3-60015-2013	21	57805	Doctor of Medicine	None required	None required	RA 1080 (Physician)	n/a	Medical Division
7	Medical Officer III	MDOF3-60015-2014	21	57805	Doctor of Medicine	None required	None required	RA 1080 (Physician)	n/a	Medical Division
8	Medical Officer III	MDOF3-60110-2015	21	57805	Doctor of Medicine	None required	None required	RA 1080 (Physician)	n/a	Medical Division
9	Nurse II	NURS2-60105-2013	15	30531	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080 (Nurse)	n/a	Nursing Service
10	Nurse II	NURS2-60039-2014	15	30531	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080 (Nurse)	n/a	Nursing Service
11	Nurse I	NURS1-60071-1998	11	20754	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	n/a	Nursing Service
12	Nurse I	NURS1-60077-2013	11	20754	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	n/a	Nursing Service
13	Nurse I	NURS1-60085-2013	11	20754	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	n/a	Nursing Service
14	Administrative Officer II (Information Officer I)	ADOF2-60355-2015	11	20754	Bachelor's Degree	1 year of relevant experience	4 hours of relevant training	2nd level	n/a	Admitting Section
15	Respiratory Therapist I	RSTH1-60010-2015	10	19233	Bachelor's degree relevant to the job	None required	None required	RA 1080 (Respiratory Therapist)	n/a	Paramedical Division
16	Administrative Assistant II	ADAS2-60354-2015	8	16758	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	1st level	n/a	Pharmacy
17	Administrative Assistant I	ADAS1-60028-2014	7	15738	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	1st level	n/a	Materials Management
18	Administrative Assistant I	ADAS1-60028-2014	7	15738	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	1st level	n/a	Nursing Service
19	Nursing Attendant II	NATT2-60196-2015	6	14847	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat. II)	n/a	Nursing Service

20	Nursing Attendant II	NATT2-60199-2015	6	14847	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat. II)	n/a	Nursing Service
21	Nursing Attendant II	NATT2-60206-2015	6	14847	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat. II)	n/a	Nursing Service
22	Nursing Attendant II	NATT2-60209 -2015	6	14847	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat. II)	n/a	Nursing Service
23	Administrative Aide III (Utility Worker II)	ADA3-60074-2004	3	12466	Must be able to read and write	None required	None required	None required (MC 11, s. 96-Cat. II)	n/a	General Services

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 28, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Authenticated certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records and Diploma

This agency encourages qualified applicants to apply regardless of age, race, sexual preferences, those belonging to special groups like SOGIE, LGBT, PWDs, Indigenous communities, etc. . They are advised to hand in or send through courier/email their application to:

Dr. Maria Lourdes K. Otayza, MHA, CESO V, FPOGS

Medical Center Chief II

Brgy 6 San Julian, Batac City, Ilocos Norte

hrmss.mmmhmc@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

