

NOTICE OF VACANCY as of JULY 09, 2021

Interested and qualified applicants should signify their interest in writing. Kindly attach the following documents in one (1) PDF file format and send to mmmhmc.hrms.application@gmail.com on or before July 19, 2021.

1. Application Letter address to the Medical Center Chief II
(**MARIA LOURDES K. OTAYZA, MD, MHA, CESO V, FPOGS**)
2. Personal Data Sheet/ Resume with at least three (3) character references with **contact number** and **email address**
3. Certificate of attendance on seminars and trainings attended for the past **5 years (after graduation)**
4. Transcript of Records
5. Certificate of Employment from present/previous work(if applicable)
6. PRC License (if applicable)
7. Board Rating (if applicable)
8. Performance rating **in the last rating period** (if applicable)

MMMhmc encourages qualified applicants to apply regardless of age, race, sexual preferences, those belonging to special groups like SOGIE, LGBT, PWDs, Indigenous communities, etc. Applicants may hand in or send through courier their application thru this address:

MS. FELICITAS C. BOLUSAN

OIC – HRMO

MMMh & MC – HUMAN RESOURCE MANAGEMENT SERVICE

Brgy. 6 San Julian, City of Batac, Ilocos Norte, 2906

(077) 600-8000 local 5202

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary /Job/P ay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide VI (Mechanic II less than 250 volts)	ADA6-60023-2004	6	16,200	High School Graduate or completion of relevant vocational/trade course	None Required	None Required	Mechanic (Automotive Servicing MC 10, s. 2013 Cat. II)	N/A	Engineering & Facilities Management
2	Administrative Aide VI (Mechanic II less than 250 volts)	ADA6-60170-2013	6	16,200	High School Graduate or completion of relevant vocational/trade course	None Required	None Required	Mechanic (Automotive Servicing MC 10, s. 2013 Cat. II)	N/A	Engineering & Facilities Management
3	Administrative Aide VI (Mechanic II less than 250 volts)	ADA6-60111-2020	6	16,200	High School Graduate or completion of relevant vocational/trade course	None Required	None Required	Mechanic (Automotive Servicing MC 10, s. 2013 Cat. II)	N/A	Engineering & Facilities Management
4	Engineer III	ENG3-60187-2013	19	48,313	Bachelor's Degree in Engineering relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080 (Engineer)	N/A	Engineering & Facilities Management
5	Engineer III	ENG3-60003-2020	19	48,313	Bachelor's Degree in Engineering relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080 (Engineer)	N/A	Engineering & Facilities Management
6	Chemist II	CMT2-60001-2015	15	33,575	Bachelor's Degree in Chemistry	4 hours of relevant training	1 year of relevant experience	RA 1080 (Chemist)	N/A	Pathology & Laboratories Department
7	Nutritionist Dietitian V	ND5-60164-2013	22	68,415	Bachelor's Degree major in Nutrition, Dietetics or Community Nutrition	16 hours of relevant training	3 years of relevant experience	RA 1080 (Nutritionist-Dietitian)	N/A	Nutrition & Dietetics Service

8	Radiologic Technologist V	RT5-60119-2015	22	68,415	Bachelor's Degree in Radiologic Technology	Thirty-two (32) hours of training in radiologic technology with special modalities which include sixteen (16) hours management training undertaken within the last five (5) years.	Four (4) years of experience as Radiologic Technologist which shall include at least two (2) years of experience in planning, organizing, directing, coordinating and supervising various activities in radiologic technology	RA 1080 (Radiologic Technologist)	N/A	Radiology Department
9	Psychologist II	PSY-60155-2020	15	33,575	Master's Degree in Psychology	8 hours of relevant training on the delivery of psychological services which include psychological interventions, psychological assessment and psychological programs	1 year of relevant experience involving the delivery of psychological services	RA 1080 (Psychologist)	N/A	Paramedical Division
10	Social Welfare Officer II	SOCWO2-60157-2020	15	33,575	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	second level	N/A	Medical Dsocial Service
11	Social Welfare Officer I	SOCWO1-60070-2013	11	23,877	Bachelor's Degree relevant to the job	None Required	None Required	second level	N/A	Medical Dsocial Service
12	Social Welfare Officer I	SOCWO1-60171-2020	11	23,877	Bachelor's Degree relevant to the job	None Required	None Required	second level	N/A	Medical Dsocial Service
13	Social Welfare Officer I	SOCWO1-60001-1998	11	23,877	Bachelor's Degree relevant to the job	None Required	None Required	second level	N/A	Medical Dsocial Service

14	Respiratory Therapist I	RSTH1-60022-2014	10	21,205	Bachelor of Science in Respiratory Therapy	None Required	None Required	RA 1080 (Respiratory Therapist)	N/A	Paramedical Division
15	Respiratory Therapist I	RSTH1-60079-2020	10	21,205	Bachelor of Science in Respiratory Therapy	None Required	None Required	RA 1080 (Respiratory Therapist)	N/A	Paramedical Division
16	Administrative Aide V (Plumber II)	ADA5-60128-2020	5	15,275	Elementary School Graduate	None Required	None Required	Plumber (MC 10, s. 2013 Cat. II)	N/A	Engineering & Facilities Management
17	Administrative Aide V (Carpenter II)	ADA5-60129-2020	5	15,275	Elementary School Graduate	None Required	None Required	Carpenter (MC 10, s. 2013 Cat. II)	N/A	Engineering & Facilities Management
18	Cook II	COK2-60132-2020	5	15,275	Elementary School Graduate	None Required	None Required	None Required (MC 11. s. 1996-Cat. III) as amended	N/A	Nutrition & Dietetics Service
19	Cook II	COK2-60133-2020	5	15,275	Elementary School Graduate	None Required	None Required	None Required (MC 11. s. 1996-Cat. III) as amended	N/A	Nutrition & Dietetics Service
20	Cook II	COK2-60134-2020	5	15,275	Elementary School Graduate	None Required	None Required	None Required (MC 11. s. 1996-Cat. III) as amended	N/A	Nutrition & Dietetics Service
21	Seamstress	SEAM-60144-2020	2	12,790	Elementary School Graduate	None Required	None Required	None Required (MC 11. s. 1996-Cat. III) as amended	N/A	General Services

22	Medical Equipment Technician II	MEQT2-60068-2013	8	18,251	Completion of 2 years studies in college or completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Equipment Technician or MC 11, s. 96 Cat. 11 as ammended	N/A	Engineering & Facilities Management
23	Medical Equipment Technician II	MEQT2-60006-2014	8	18,251	Completion of 2 years studies in college or completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Equipment Technician or MC 11, s. 96 Cat. 11 as ammended	N/A	Engineering & Facilities Management
24	Medical Equipment Technician II	MEQT2-60282-2015	8	18,251	Completion of 2 years studies in college or completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Equipment Technician or MC 11, s. 96 Cat. 11 as ammended	N/A	Engineering & Facilities Management
25	Medical Equipment Technician II	MEQT2-60284-2015	8	18,251	Completion of 2 years studies in college or completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Equipment Technician or MC 11, s. 96 Cat. 11 as ammended	N/A	Engineering & Facilities Management
26	Medical Equipment Technician I	MEQT1-60114-2020	6	16,200	Completion of 2 years studies in college or completion of relevant medical laboratory technician course	None Required	None Required	None required(MC 11, s. 96 Cat. 11)	N/A	Engineering & Facilities Management
27	Occupational Therapist III	OT3-60056-2014	18	42,159	Bachelor's Degree in Occupational Therapy	8 hours of relevant training	two (2) years of relevant experience	RA 1080 (Occupational Therapist)	N/A	Paramedical
28	Occupational Therapist II	OT2-60027-2015	15	32,053	Bachelor's Degree in Occupational Therapy	4 hours of relevant training	one (1) years of relevant experience	RA 1080 (Occupational Therapist)	N/A	Paramedical
29	Occupational Therapist I	OT1-60029-2015	11	22,316	Bachelor's Degree in Occupational Therapy	None Required	None Required	RA 1080 (Occupational Therapist)	N/A	Paramedical

30	Occupational Therapist I	OT1-60030-2015	11	22,316	Bachelor's Degree in Occupational Therapy	None Required	None Required	RA 1080 (Occupational Therapist)	N/A	Paramedical
31	Occupational Therapist I	OT1-60051-2014	11	22,316	Bachelor's Degree in Occupational Therapy	None Required	None Required	RA 1080 (Occupational Therapist)	N/A	Paramedical
32	Speech Therapist II	STH2-60052-2014	14	29,277	Bachelor's Degree relevant to the job	4 hours of relevant training	one (1) years of relevant experience	RA 1080 (Speech Therapist)	N/A	Paramedical
33	Speech Therapist II	STH2-60031-2015	14	29,277	Bachelor's Degree relevant to the job	4 hours of relevant training	one (1) years of relevant experience	RA 1080 (Speech Therapist)	N/A	Paramedical

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 19, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Authenticated certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records and Diploma

This agency encourages qualified applicants to apply regardless of age, race, sexual preferences, those belonging to special groups like SOGIE, LGBT, PWDs, Indigenous communities, etc. They are advised to hand in or send through courier/email their application to:

MARIA LOURDES K. OTAYZA, MD, MHA, CESO V, FPOGS
Medical Center Chief II
Brgy 6 San Julian, Batac City, Ilocos Norte
mmmhmc.hrmss.application@gmail.com

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